

## **REGIONAL ARTS NSW - COUNTRY ARTS SUPPORT PROGRAM**

### **2018 GUIDELINES**

#### **NSW POLICY DIRECTIONS, OBJECTIVES & PRIORITY AREAS**

##### **NSW STATE PRIORITIES: MAKING IT HAPPEN**

Participation in the arts promotes personal and collective wellbeing, as well as contributing strongly to an innovative and robust local economy. Increasing attendance at our cultural venues and events will have flow-on benefits for job creation, the visitor economy and education. In 2015 the NSW Government released Making It Happen; a new state plan detailing thirty priority reforms to grow the economy, deliver infrastructure, and improve health, education and other services across NSW. Increasing cultural participation is one of these priorities and the Government has set a target to increase attendance at cultural venues and events in NSW by 15 per cent by 2019.

##### **NSW ARTS AND CULTURAL POLICY FRAMEWORK: CREATE IN NSW**

Create in NSW is a ten year policy framework for the arts, cultural and screen sectors. This framework will guide arts funding, future investment and the development of strategic initiatives to achieve the Government's vision for the arts, including increased cultural participation. The Arts and Cultural Development Program (ACDP) is a key mechanism for Arts NSW in achieving these targets.

##### **ACDP PRIORITY AREAS**

Growing the quality and quantity of activities in Priority Areas is a key focus of the ACDP. Programs and projects that support high quality activity, engagement and participation with these Priority Areas are of particular importance:

The Country Arts Support Program supports the following ACDP priority areas:

- People living and/or working in regional NSW
- Aboriginal people (see the NSW Aboriginal Arts and Cultural Strategy 2015-2018)
- People from culturally and linguistically diverse (CaLD) backgrounds
- People with disability
- Young people

##### **THE COUNTRY ARTS SUPPORT PROGRAM (CASP)**

CASP is an annual small grants program administered by Regional Arts NSW (RANSW) on behalf of Create NSW and is guided by the ACDP's three major objectives:

- A creative and vibrant NSW arts and cultural sector renowned for excellence and innovation (Quality)
- State-wide engagement with diverse audiences and communities (Reach)
- A resilient NSW arts and cultural sector (Health) and cultural activities

CASP is not a recurrent fund.

The fund is delivered in partnership with the 14 Regional Arts Development Organisations.

## CASP OBJECTIVES

The aim of the Country Arts Support Program is to support community arts and cultural development in regional NSW through small grants that:

- Assist locally determined community arts and cultural activities
- Increase opportunities for regionally-based groups to access a diverse range of arts programs
- Enable communities to explore and express their cultural identities
- Bring social and economic benefits to the community through training, employment and promotional opportunities
- Lead to greater awareness and appreciation of cultural diversity
- Increase the sustainability and resilience of regionally based community arts organisations

## ELIGIBILITY – WHO CAN APPLY?

- A not for profit incorporated body
- A local government authority
- A collective with a nominated auspicing body (see FAQs below)
- Applicants are required to have a current certificate of currency for Broadform Liability or 'Public Liability' Insurance

## Who is not eligible to apply?

- Individuals
- Groups based in Sydney, the Blue Mountains, Central Coast, Newcastle and Wollongong or for projects based in those areas
- Interstate organisations
- Professional touring groups
- Commercial enterprises
- Groups/ensembles, unincorporated associations with no auspicing body
- Regional Conservatoriums
- Organisations that have applied for or received Arts NSW funding for the same activity
- Previous recipients where the use of the grant did not, in the opinion of the CASP state assessment panel, conform to the spirit and intentions of these guidelines
- State and federal government departments, including schools (except P & Cs who are incorporated)
- Organisations that have overdue reports or acquittals for any funding programs administered by RANSW
- Applicants who have not discussed their project with the relevant regional arts development organisation

## FUNDING RANGE

Grants of up to either \$3,000 or \$5000 (depending on region) are available primarily for professional artists' fees, travel and accommodation.

To find out the maximum amount you can apply for contact your local Regional Arts Development Organisation.

Projects are to take place between **1 January 2018 and 31 December 2018**.

## ELIGIBLE ACTIVITIES

Projects including but not limited to:

- Workshops
- Arts activities as part of community festivals or events
- Artist-in-residence programs
- Public art and design projects
- Performances
- Arts and cultural directories
- Community seminars and forums
- Exhibitions
- Other local arts initiatives

CASP will **not** fund:

- Core administrative costs, office costs or the purchase of equipment
- Capital expenses
- Production costs of films, videos, books or other publications
- Competitions
- Fundraising events
- Prizes and adjudication fees
- Activities that have been funded by or have an application pending with Arts NSW
- General operating expenses or ongoing costs of long term continuous projects
- Projects that have commenced or are completed
- Sporting activities
- Activities which could be considered part of the curriculum for schools or tertiary institutions

## CLOSING DATE

**5pm Thursday 27 July 2017**

## ASSESSMENT CRITERIA

Applications will be assessed against the following criteria:

- Artistic and cultural merit (Quality)
- Relevance, extent and depth of community engagement and participation (Reach)
- Evidence of consultation with and support from the community (Reach)
- Evidence of adequate planning, budgeting and capacity to manage the project (Health)

Priority is given to projects which address these criteria with consideration given to each region's arts and cultural resources and requirements.

## PROCESS

You must contact your relevant Regional Arts Development Organisation to discuss your application before it is submitted.

Applications from organisations based in eligible local government areas that do not contribute to a Regional Arts Development Organisation can apply to Regional Arts NSW.

To apply to the 2018 CASP funding round you need to complete and submit an application form by following the links provided on the Regional Arts NSW website. Applications are managed through Create NSW's secure online grants system – SmartyGrants. You will be required to create a SmartyGrants account before you can proceed with your application. You should save your application form on a regular basis and allow plenty of time to review your application before submission.

All applications must be submitted on the **RANSW Country Arts Support Program (CASP) 2018 Application** in SmartyGrants by **5pm Thursday 27 July 2017**. Applications will not be able to be submitted after that time.

Once your application is received and has been deemed eligible, it will be assessed, rated and prioritised by the CASP Regional Assessment Panel in your region. The Regional Panel's recommendations for final allocations are forwarded to the State CASP Assessment Panel for ratification. Applications from organisations based in non-contributing local government areas will be assessed by the State CASP Assessment Panel.

The recommendations are then forwarded to Create NSW to be submitted to the Minister for the Arts who will announce the successful grant recipients.

#### CHECK LIST

- All support material must be relevant to your project and submitted with your application form.
- If your project involves working with children and young people participants must supply a current Working With Children Check Number.
- Applicants should consider the accessibility of their events, organisations or information to people with a disability
- Applications with creative content and/or stated intended outcomes relating to Aboriginal or Torres Strait Islander artists, communities or their activities must provide letters of support from relevant Aboriginal or Torres Strait Islander artists and/or communities.
- Applications must have a current certificate of currency for Broadform Liability or 'Public Liability' Insurance
- With the exception of local government, all applicants are required to provide a current financial report for your organisation (and your auspicing body, if applicable) with your application

**Note:** Funding for 2018 projects deemed successful by local panels is contingent on the release of CASP funds by Create NSW and ministerial approval. If for any reason this funding is withheld or discontinued, no projects will be funded.

## FREQUENTLY ASKED QUESTIONS

### **What is an auspicing body?**

If your group is not incorporated, you can still apply for a grant if you have an auspicing body. An auspicing body is a legally constituted organisation that will take legal and financial responsibility for a grant if awarded. A signed letter from the auspicing body will be required. If a grant is awarded, the auspicing body must also sign the Conditions for Payment of Grant form and is responsible for reporting on the grant within three months of the project's completion. All correspondence and monies will be directed to the auspicing body. It is recommended that grant applicants enter into a written agreement with their nominated auspicing body highlighting respective rights and responsibilities.

### **What is a Regional Arts Development Organisation?**

Formerly known as a Regional Arts Board (RAB), it is an organisation servicing a number of local government areas to provide support and services to local artists and arts organisations. For more information and contact details visit the Regional Arts NSW website. <http://regionalartsnsw.com.au/networks/>

### **What is a non-contributing council?**

A council that does not contribute financially to the local Regional Arts Development Organisation, or a council that is outside a RADO area. Applicants can still apply to CASP but must do so through Regional Arts NSW.

### **What is regional?**

For the purposes of CASP, 'regional' currently excludes applications from the Newcastle/Sydney/Wollongong greater conurbation.

#### CONTACT

Regional Arts NSW  
Level 1, The Arts Exchange  
10 Hickson Road  
The Rocks NSW 2000

[www.regionalartsnsw.com.au](http://www.regionalartsnsw.com.au)

Tel: 02 9270 2500

Email: [funding@regionalartsnsw.com.au](mailto:funding@regionalartsnsw.com.au).

#### REGIONAL ARTS DEVELOPMENT ORGANISATIONS

<http://regionalartsnsw.com.au/networks/>